

MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE CORPORATION OF THE VILLAGE OF BURNS LAKE HELD IN COUNCIL CHAMBERS ON Tuesday, January 12, 2010 AT 7:00 PM

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**PRESENT**

Mayor B. Magee  
Councillor E. Benedict  
Councillor J. Illes  
Councillor Q. Beach  
Councillor L. Olson  
Director of Finance S. Worthing  
Director of Corporate Services N. Letchford  
Director of Recreation S. Schienbein

Absent: CAO T. Palmer

**PUBLIC**

none

**DELEGATIONS**

none

**MEDIA**

Rebecca Billard, LD News

**CALL TO ORDER**

Mayor B. Magee called the meeting to order at 7:00 pm

**APPROVAL OF AGENDA**

It was moved by Councillor J. Illes  
And seconded by Councillor Q. Beach

**THAT the agenda for this meeting be approved with the following additions:**

- letter from CNC Kids' Edge
- letter from Bylaw Enforcement Officer J. McBride

**CARRIED**

**PUBLIC AND STATUTORY HEARINGS; AND READINGS OR ADOPTIONS**

Municipal Officers Bylaw

It was moved by Councillor L. Olson  
And seconded by Councillor J. Illes

**THAT the Corporation of the Village of Burns Lake Officer Bylaw No. 908, 2010 be read a first, second, and third time**

**CARRIED**

**ADOPTION OF MINUTES**

It was moved by Councillor J. Illes  
And seconded by Councillor L. Olson

**THAT the minutes of the regular meeting of Council**

**December 8, 2009 be adopted**

**AND THAT the December 15, 2009 minutes of the  
budget meeting of council be adopted**

**CARRIED**

**PUBLIC COMMENT**

**DELEGATIONS AND PETITIONS**

**MAYOR'S REPORT**

- Welcomed council to a start of a new decade
- 2008 - Climate Action Charter – agreeing to be carbon neutral by 2012
- fundraising for the new hospital
- 2009 failure of recreation referendum
- Working with Regional District of Bulkley Nechako on recycling initiatives
- 2010 – actively work with Lake Babine Nation and Burns Lake Band
- Burns Lake Active Transportation plan
- Event centre in the future?
- Proposing starting in-camera at 5:30pm, regular meeting at 7:00pm with an opportunity to review policies and bylaws between the in camera and the regular meetings

**REPORTS**

Board of Variance

It was moved by Councillor J. Illes  
And seconded by Councillor L. Olson

**THAT additional members for the Burns Lake Board  
of Variance be sought**

**CARRIED**

Upgrades to Tom Forsyth Memorial Arena

It was moved by Councillor L. Olson  
And seconded by Councillor Q. Beach

**THAT the December 22<sup>nd</sup> Tom Forsyth Memorial  
Arena report be received**

**CARRIED**

Comfor Article Changes

It was moved by Councillor L. Olson  
And seconded by Councillor J. Illes

**THAT any person wishing to serve as a Director from the community at large for ComFor Management Services Ltd. must have been a resident of the Lakes Timber Supply Area, or that portion of the Morice Timber Supply Area directly serviced by the Colleymount or Ootsa-Nadina roads, for no fewer than 12 consecutive months prior to nomination**  
**CARRIED**

Eveneshen Nature Trail/Gully Project

It was moved by Councillor L. Olson  
And seconded by Councillor J. Illes

**THAT the Village of Burns Lake actively pursue grant applications for the upgrades and enhancements to the Eveneshen Nature Trail and Saul Creek Ravine Crossing**

**AND THAT subject to successful grant applications, the project be initiated for 2010**

**AND THAT the Village of Burns Lake partner with Comfor Management Services Ltd. to apply for the Walmart-Evergreen grant**

**CARRIED**

New Village of Burns Lake Employees

- Arena Attendant II/Labour II – Mr. Charlie Bowerbank
- Arena Attendant I/ Municipal Employee – Mr. D’Arcy Bell
- Arena Attendant I – Mr. Todd Stevens
- Arena Attendant I – Ms. Delee De Champlain
- Administrative Assistant/Special Projects Assistant – Ms. Kelly Williamson - Holliday
- ComFor Contract Services – Mr. Jeff Ragsdale

## **BUSINESS ARISING FROM THE MINUTES**

BCRPA – WalkBC

It was moved by Councillor J. Illes  
And seconded by Councillor E. Benedict

**THAT Director of Recreation, S. Schienbein, implement the WalkBC grant**

**CARRIED**

Local Government Program Services

It was moved by Councillor E. Benedict  
And seconded by Councillor J. Illes

**THAT Director of Recreation, S. Schienbein,  
implement the Healthy Food and Beverage Sales  
grant**

**CARRIED**

2010 Olympic Torch Celebration Update

*The community torchbearer announcement will be made  
at 12:15pm on Sunday, January 17, 2010*

2010 Tourism Services

It was moved by Councillor L. Olson  
And seconded by Councillor J. Illes

**THAT this item be brought forward at the January 26,  
2010 meeting**

**CARRIED**

#### **ORIGINAL COMMUNICATIONS - ACTION**

Regional District of Bulkley Nechako

It was moved by Councillor J. Illes  
And seconded by Councillor Q. Beach

**THAT Councillor L. Olson be appointed as the Burns  
Lake representative on the Regional Tourism Plan  
working group**

**CARRIED**

Donald Manson – UNBC

It was moved by Councillor L. Olson  
And seconded by Councillor E. Benedict

**THAT a letter of support be provided for the  
Recession Response project for their funding  
application to Agriculture Canada**

**CARRIED**

Primex Properties

It was moved by Councillor L. Olson  
And seconded by Councillor E. Benedict

**THAT staff conduct a full review of the development permit process**

**AND THAT staff discuss the development permit process with developers**

**CARRIED**

It was moved by Councillor L. Olson  
And seconded by Councillor J. Illes

**THAT a letter be written to Primex Properties thanking him for his input on the Development Permit Process**

**CARRIED**

Kids' Edge Program

It was moved by Councillor L. Olson  
And seconded by Councillor E. Benedict

**THAT staff, in cooperation with CNC Lakes District, review Bylaw No. 702 considering the proposed change to the signage**

**CARRIED**

CNC Lakes – Request for letter of support

It was moved by Councillor J. Illes  
And seconded by Councillor L. Olson

**THAT a letter of support be provided to CNC Lakes Campus for their application to the Nechako Kitimaat Development Fund for the Residential Building Maintenance Worker apprenticeship trade program**

**CARRIED**

Burns Lake Mountain Bike Association

It was moved by Councillor J. Illes  
And seconded by Councillor L. Olson

**THAT a letter of support be provided to BLMBA for their application to the Job Opportunities Program**

**CARRIED**

Burns Lake and District Community Foundation

It was moved by Councillor J. Illes  
And seconded by Councillor L. Olson

**THAT staff work with Burns Lake and District Community Foundation members to complete the Northern Development Initiative Trust report**

**AND THAT staff complete other required reports on behalf of the Community Foundation**

**CARRIED**

Burns Lake Search and Rescue Society

It was moved by Councillor J. Illes  
And seconded by Councillor L. Olson

**THAT the Burns Lake Search and Rescue Society be invited to a future council meeting to appear as a delegation**

**CARRIED**

Ian Carnie – Burns Lake Food Bank

It was moved by Councillor E. Benedict  
And seconded by Councillor L. Olson

**THAT a letter be written to the Burns Lake Food Bank suggesting they investigate membership in Foodbank BC and investigate the possibility of issuing charitable receipts**

**AND THAT the Burns Lake Foodbank approach neighbouring communities and religious organizations for donations**

**CARRIED**

It was moved by Councillor L. Olson  
And seconded by Councillor Q. Beach

**THAT a response be written to Mr. Ian Carnie**

**CARRIED**

Tammy Compton – home based business

It was moved by Councillor L. Olson  
And seconded by Councillor J. Illes

**THAT a letter be written to Tammy Compton explaining the zoning bylaw and its implications on her proposed home based business**

**CARRIED**

Royal Canadian Mounted Police – dangerous dogs

It was moved by Councillor L. Olson  
And seconded by Councillor J. Illes

**THAT the letter from Cst. C. Pathin be received and filed**

**CARRIED**

#### **ORIGINAL COMMUNICATIONS – RECEIVED AND FILED**

It was moved by Councillor L. Olson  
And seconded by Councillor Q. Beach

**THAT the following original communications be received and filed**

- Nechako Watershed Council – report on water release facility
- Minister Pat Bell – Lakes District TSA Amalgamation
- John Slater, MLA – Living Water Smart
- Local Government Program Services – grant summary
- BC Forestry – Wood First
- Freshwater Fisheries Society of BC - report
- Regional District of Bulkley Nechako – Thank-you to Village staff
- Senator for British Columbia – French Language Integration
- Lake Babine Nation – Endorsement of SAVVY program
- SPARC BC – Social Planning Contacts in BC
- Ministry of Advanced Education and Labour Market Development – UBCM follow-up
- Corporation of Delta – Board of Variance
- ComFor Management Services Ltd. – Grant-in-Aid application declined
- City of Burnaby – Police Records Information Management Environment
- 2010 Legacies Now – 2010andBeyond.ca website
- Ministry of Health Services – UBCM follow-up
- Ministry of Health Services – UBCM follow-up
- North Central Local Government Association – Diane’s Ray of Hope Benefit and Silent Auction
- Catalyst – municipal industrial tax rates
- Assessing-Planning-Training – request to appear before council
- LEDA – Special Meeting Request

- Community Futures – Green Heat Initiative  
**CARRIED**

Assessing-Planning-Training – request to appear before council

It was moved by Councillor L. Olson  
And seconded by Councillor J. Illes

**THAT Assessing-Planning-Training be invited to appear before council as a delegation**  
**CARRIED**

## **NEW BUSINESS**

Emergency Resources Agreement

It was moved by Councillor L. Olson  
And seconded by Councillor J. Illes

**THAT the Emergency Resources Agreement with the Town of Smithers, the Village of Telkwa, the District of Houston, and the Village of Granisle be signed for a 5 year term.**

BC Hydro – Community Energy Manager

It was moved by Councillor J. Illes  
And seconded by Councillor L. Olson

**THAT a request be made to BC Hydro to consider allowing a community of less than 20,000 apply for the Community Energy Manager program.**  
**CARRIED**

## **COUNCILLORS' REPORTS**

Councillor Q. Beach

- nothing major to report

Councillor L. Olson

- will be attending an NCLGA meeting in February
- looking forward to Project Local Government

Councillor E. Benedict

- Lakes District Health Advisory Committee is moving forward with fundraising for the Burns Lake and District Hospital
- Request for an “action list” tracking all motions made by council and by LDHAC

Councillor J. Illes

- LEDA and the Chamber of Commerce are making great strides towards a joint agreement

## **ACCOUNTS PAYABLE**

The municipal accounts dated December 1, 2009 (in the amount of \$52,677.76) were found to be in good order

The municipal accounts dated December 4, 2009 (in the amount of \$25,570.72) were found to be in good order

The municipal accounts dated December 8, 2009 (in the amount of \$36,789.67) were found to be in good order

The municipal accounts dated December 15, 2009 (in the amount of \$97,036.14) were found to be in good order

The municipal accounts dated December 16, 2009 (in the amount of \$34,213.68) were found to be in good order

## **READING FILES**

It was moved by Councillor J. Illes  
And seconded by Councillor L. Olson

**THAT the following reading files be received:**

**December 11, 2009**  
**December 18, 2009**  
**January 6, 2010**

**CARRIED**

It was moved by Councillor E. Benedict  
And seconded by Councillor L. Olson

**THAT staff prepare an action list for all motions made at council**

**AND THAT staff prepare an action list for all motions made by LDHAC**

**CARRIED**

## **IN CAMERA RESOLUTION**

It was moved by Councillor L. Olson  
And seconded by Councillor E. Benedict

**THAT this meeting be closed to the public for the purpose of discussing items outlined in Section 90 (1) k**

**CARRIED**

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MAYOR

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CORPORATE OFFICER

Certified to be a true copy of the minutes of the Regular Meeting of Council for the Corporation of the Village of Burns Lake held on Tuesday, January 12, 2010