



THE CORPORATION OF THE VILLAGE OF BURNS LAKE
BYLAW NO.929, 2011.

A bylaw to authorize charging fees for various services and products.

WHEREAS, the *Community Charter*, states that Council may, by bylaw, impose a fee payable in respect to all or part of a service or product of the municipality;

NOW THEREFORE, Council for the Corporation of the Village of Burns Lake, in open meetings assembled, **ENACTS AS FOLLOWS:**

1. The various fees and charges as set out in Schedules A through H
2. CITATION

This Bylaw may be cited for all purposes as the "Corporation of the Village of Burns Lake Fees and Charges Bylaw No. 929, 2011".

SCHEDULE 'A'
ADMINISTRATIVE FEES AND CHARGES

DESCRIPTION	FEE	Date Fee Last Amended
NSF Cheque	\$25	
Property Tax Certificates	\$10	
Business License for the period of January 1 to December 31	\$100	
Business License for the period from July 1 to December 31 – for first time purchasers	\$50	
Mobile Vendor Permit for the period of January 1 to December 31	\$180	
Mobile Vendor Permit per month	\$15	
Photocopies – black and white	\$0.25/page	
Photocopies – colour	\$0.50/page	
Faxes	\$0.25/page	
Copy of the current Zoning Bylaw	\$15	

FREEDOM OF INFORMATION	FEE	Date Fee Last Amended
Locating and Retrieving a Record	\$7.50 per ¼ hour after the first 3 hours	
Producing a Record Manually	\$7.50 per ¼ hour	
Producing a Record from Machine Readable Record	\$16.50 per minute for cost of use of central mainframe processor and all devices Plus \$7.50 per ¼ hour for developing a computer program to produce the record	January 2011
Preparing a Record for Disclosure and Handling a Record	\$7.50 per ¼ hour	

SCHEDULE 'B'
ANIMAL CONTROL FEES AND CHARGES

DOG LICENCE FEE	SPAYED OR NEUTEURED	NOT SPAYED OR NEUTERED	Date Fee Last Amended
License fees for a one year period from January 1 to December 31	\$10	\$30	
Replacement Licence Tag	\$3	\$3	

License fee for a 'Dangerous Dog'	\$20	\$40
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IMPOUNDMENT FEES	LICENCED	UNLICENCED	DANGEROUS DOG	Date Fee Last Amended
First impoundment	\$30	\$60	\$200	
Second impoundment	\$60	\$120	\$400	
Third and subsequent impoundments	\$120	\$240	\$800	
Daily Boarding Fee per Dog	\$7.50 per day			January 2011
<i>If a dog is picked up by the Owner on the same day that it was impounded there is no fee.</i>				
<i>No uncensored dog may be reclaimed until the dog is licensed.</i>				

**SCHEDULE 'C'
GARBAGE COLLECTION**

ANNUAL	FEE	Date Fee Last Amended
Single family residential	\$81	
Non subscribing single family Commercial	\$42	
Non subscribing commercial	\$180	
	\$90	
MONTHLY	FEE	
Commercial	\$15	
Non subscribing commercial Single family	\$7.50	
Non subscribing single family	\$6.75	
	\$3.50	

MUNICIPAL GARBAGE BINS	FEE	Date Fee Last Amended
65 Gallon Bin	Manufacturers Cost plus shipping and handling	October 2011
95 Gallon Bin	Manufacturers Cost plus shipping and handling	October 2011
Bin Returned in Good Condition	60% of initial purchase price	

**SCHEDULE 'D'
FIRE DEPARTMENT FEES AND CHARGES**

FALSE ALARM OF A FIRE SYSTEM	Date Fee Last Amended
Response to the first false alarm	\$50
Response to the second false alarm occurring within twelve months from the date of the last false alarm	\$100
Response for each subsequent false alarm unless the false alarm occurs more than twelve consecutive months from the date of the last false alarm	\$300

SCHEDULE 'E'
DEVELOPMENT SERVICES

FEE	IN CONJUNCTION WITH:			Date Fee Last Amended
	Zoning Amendment	Bylaw Amendment	Bylaw and Zoning Amendment	
New Liquor Primary License Application	\$300	\$100	\$50	
Amendment to Existing Liquor Primary License	\$300	\$100	\$50	
New Food Primary License	\$300	\$100	\$50	
Temporary Amendments to Liquor License	\$100	\$50	\$25	

DESCRIPTION	FEE	Date Fee Last Amended
Official Community Plan Bylaw Amendment	\$300	
Zoning Bylaw Amendment	\$300	
Board of Variance Application	\$100	
Revitalization Tax Exemption Certificate Application	\$300	January 2011
Development Permit	\$300	
Where landscaping is a condition of a Development Permit	125% of the estimated cost of the landscaping	
Development Variance Permit	\$300	
Subdivision Application – First new parcel created	\$100	
Subdivision Application – Each additional new parcel created	\$25	
Mobile Home Park Development Application – First new parcel	\$100	
Mobile Home Park Development Application – Each additional new parcel created	\$25	

BUILDING PERMIT CATEGORY	FEE	Date Fee Last Amended
Commercial, industrial and institutional	\$6 per \$1000 construction value	
Residential (including dwellings, garages, carports and patios)	\$6 per \$1000 construction value	
Manufactured Home – single wide	\$75	
Manufactured Home – double wide	\$150	
Wood burning appliance and chimney	\$75	
Move a building	\$6 per \$1000 construction value	
Demolition of buildings and structures	\$6 per \$1000 construction value	
Other inspections – including minor alterations, additions, and repairs	\$6 per \$1000 construction value	
Change of occupancy	\$100 plus \$6 per \$1000	
Cancellation of Note Against	\$200	

Land Title, pursuant to <i>Community Charter</i>	
Minimum Permit Fee	\$50

SIGN PERMITS	FEES	Date Fee Last Amended
Alterations to existing signs	\$20	
Awning, canopy and projecting signs	\$70	
Freestanding signs	\$100	
All others	\$40	

SEWER CONNECTION RATES		
Connection Size	Fee for a service connection with a depth of three meters or less from April 15 to October 15	Date Fee Last Amended
100 mm diameter (4")	\$800	
150 mm diameter (6")	\$1,200	
Greater than 150 mm (6" +)	Installed at cost	
Depth greater than three meters	Installed at cost	
Service connection installed outside the time period from April 15 th to October 15 th	Installed at cost	
Storm Sewer Connection	FEE	
100 mm diameter (4")	\$800	
150 mm diameter (6")	\$1200	
Unclogging of Water or Sewer Connections	Repaired at Village of Burns Lake Cost	October 2011
Street Improvement Repair	FEE	
Curb and Gutter Repair (each curb)	\$300	January 2011
Pavement repair	\$600	January 2011
Concrete sidewalk repair (each)	\$500	January 2011
Asphalt sidewalk repair (each)	\$250	January 2011

WATER CONNECTION RATES		Date Fee Last Amended
20mm diameter (3/4")	\$750	
Greater than 20mm diameter (3/4" +)	Installed at cost	

PUMP AND HAUL REGULATION	FEE	Date Fee Last Amended
Holding Tank Construction Permit	\$150	

WATER USER RATES	FEE	Date Fee Last Amended
Single family residence	\$164.76/year	January 2011
Single family residence	\$13.73/unit/month	January 2011
Commercial non metered accounts	\$464.25/year	January 2011
Flat Charge	\$1331.09/year	January 2011

Metered Accounts		
Up to 30,000 Gal. (135,000 L)	\$1.4789 per 1000 Gal (4,500 L)	January 2011
30,001-45,000 Gal. (135,000 to 202,500 L)	\$1.7254 per 1000 Gal (4,500 L)	January 2011
45,001-60,000 Gal. (202,501 to 270,000 L)	\$1.8487 per 1000 Gal (4,500 L)	January 2011
60,001-80,000 Gal. (270,001 to 360,000 L)	\$1.9719 per 1000 Gal (4,500 L)	January 2011
80,001-100,000 Gal. (360,001 to 450,000 L)	\$2.2184 per 1000 Gal (4,500 L)	January 2011
100,000 Gal and over (450,001 L and over)	\$2.4649 per 1000 Gal (4,500 L)	January 2011
Minimum commercial monthly charge of \$38.69/meter		January 2011
Minimum residential (single and multiple dwelling) monthly charge of \$11.25/meter		
Water Service or Turn Off Charge		
Less than 50mm diameter	\$15	
50mm diameter and greater	\$25	
Emergency Call Out (After Hours and Weekends)	\$60 per hour per employee + Equipment Costs	January 2011

SEWER USER RATES	FEE	Date Fee Last Amended
Single Family Residential	\$157.98	January 2011
Annual Fixed Commercial	\$423.58	
Metered Commercial	145% of water consumption	
Flat Charge	\$1512.00	

**SCHEDULE 'G'
CEMETERY FEES AND CHARGES**

Grave Space	FEE	Date Fee Last Amended
Resident (Adult and Child)	\$150	
Non-Resident	\$220	
Cremated Remains		
Resident	\$60	
Non Resident	\$108	
Cremated Remains - Columbarium		
Resident	\$550	October 2009
Non Resident	\$750	
Services		
Resident and Non Resident	\$360	
Cremated Remains; 1.5 m x 3.0 m plots and 60cm x 60cm plots	\$100	
Columbaria remains	\$75	
Special Services		
Deeper depth to permit a second burial in	\$60	

same grave	
Burials on Saturday, Sunday, or Statutory holidays	\$270
Burials after 3:30pm on weekdays (1 hour minimum)	\$100/hour
Transfer of Licence	\$10
Grave Liner (mandatory)	\$150
Installation of memorials	\$90
Lowering Device (funds forward to RA Schrader Funeral Home)	\$100

NATIVE CEMETERY		FEE	Date Fee Last Amended
Opening and Closing for burial/exhumation	Normal Work Hours	\$200	January 2011
	Evenings and Weekends	\$300	January 2011

**SCHEDULE 'H'
PARKS AND RECREATION**

SPIRIT SQUARE INSURANCE		Date Fee Last Amended
DESCRIPTION	FEE	
Theatre	Up to 250 participants	\$35
	251 to 500 participants	\$60
	501 to 1000 participants	\$115
Weddings	Up to 250 participants	\$60
	251 to 500 participants	\$115
Dances	Up to 250 participants	\$150
	251 to 500 participants	\$250
Birth Day Parties (children)	\$30	
Festivals/Parades/Special Events	By Quotation	

SPIRIT SQUARE RENTAL		Date Fee Last Amended
Full Day	\$100	October 2009
Half Day (4 hours)	\$50	October 2009
Society of Composers, Authors and Music Publishers of Canada Fee	As Applicable	October 2009
Power Use	\$25	
Key Deposit (Refundable)	\$25	January 2011
Damage Deposit	\$500	January 2011

COLLAPSIBLE TENT RENTAL		Date Fee Last Amended
Tent Rental	\$50 per tent	January 2011
Tent Setup and Dismantle	\$100 per tent	January 2011

SPIRIT SQUARE CONCESSION RENTAL		Date Fee Last Amended
Full Day	\$100	January 2011
Half Day (4 hours)	\$50	January 2011

Power Use	\$25	
Key Deposit	\$35	
Damage Deposit	\$500	

LEGACY PROGRAM			Date Fee Last Amended
Donate a Tree	\$650		January 2011
Donate a Bench	\$750		January 2011
Adopt a Hanging Flower Basket	\$150 /summer		January 2011
Village Recycling Bin Advertising	\$275 per side plus applicable design fees		October 2011

TOM FORSYTH MEMORIAL ARENA				Date Fee Last Amended
USER	FEE			Date Fee Last Amended
Youth Skating (Under 18 years)	\$40 /hour (6 am - 8am)	\$72 /hour (8 am - Closing)		January 2011
Adult	\$115 /hour			January 2011
Dry Floor-Recreation	\$40 /hour			January 2011
Dry Floor- Other	\$100 /hour			January 2011
	\$1212 /day			January 2011
Ice Rental Cancellation Fee	No refund			October 2011

Private Arena Rental

	FEE	Date Fee Last Amended
Social Family and Pleasure Skate	\$72 /hour	January 2011
Social Family and Pleasure Skate Christmas Rate	\$62.00/ hour <small>(from December 24th-January 1 pending ice time available)</small>	October 2011
Individual or Group	Youth \$72 /hour Adult \$115 /hour	January 2011
Out of Town Groups	\$140 /hour	January 2011
Ice Rental Cancellation Fee (If notice is not provided to the Village Office 1 week prior to the event/rental)	No refund	October 2011
Damage Deposit for Tournaments	\$500.00	October 2011
Concession Public Area <i>(Only available with ice rental)</i>	\$20.00/hour	October 2011

Public Skating Rates (includes HST)

Preschool (under 6)	\$1.00	January 2011
Youth: Age 6-18 years	\$3.00	January 2011
Adult: Age 19+	\$4.00	January 2011
Drop In Ice Fees		
Parents and Tots	\$4.00	
Day Skate (Noon Skate)	\$3.00	
Drop In Hockey	\$6.00	

ARENA ADVERTISING		Date Fee Last Amended
Arena Advertisement		January 2011
Zamboni Advertisement	Side Panel \$145/year \$500/ year	January 2011

	Front Panel	\$400/year	January 2011
	Top Panel	\$300/year	January 2011

SECTION 6 – CITATION

The "Corporation of the Village of Burns Lake Fees and Charges Bylaw No. 926" is hereby repealed.

This Bylaw may be cited for all purposes as the "*Corporation of the Village of Burns Lake Fees and Charges Bylaw No.929, 2011.*"

READ A FIRST TIME this 8th day of November, 2011.

READ A SECOND TIME this 8th day of November, 2011.

READ A THIRD TIME this 8th day of November, 2011.

ADOPTED this 22nd day of November, 2011.



 MAYOR



 CORPORATE OFFICER

Certified to be a true copy of the "*Corporation of the Village of Burns Lake Fees and Charges Bylaw No. 929, 2011.*"